

# Alamo-Lafayette Cemetery District

An Independent California Special District

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3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353 Fax (925) 284-4144

**MINUTES  
REGULAR MEETING  
SEPTEMBER 11, 2023  
1:00 P.M.**

District Office: 520 McBride, Lafayette, CA 94549

**CALL TO ORDER** – The meeting was called to order at 1:12 p.m. by Trustee/Chair Flood.

**PLEDGE OF ALLIGENCE**

**ROLL CALL** Present: Chairperson/Trustee Nancy Flood and Trustee McCosker. Staff: District Manager Patricia Howard. Trustee Carolyn Thiessen was absent.

**APPROVAL OF MINUTES** – It was moved by McCosker, second by Flood to approve the minutes of August 14, 2023, as presented. Vote: Ayes – McCosker and Flood. Noes – 0.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** –

CSDA – Legal updates, e-Newsletters, Secretary Training and Webinars

SDRMA – Workers Comp and Property Ins updates and Medical Insurance Webinar

**FINANCIALS** –

- a. It was moved by McCosker, seconded by Flood to approve the August 2023 warrants as presented. Vote: Ayes – McCosker and Flood. Noes – 0.
- b. District fund balance - \$138,862.35

**OLD BUSINESS**

- a. **No Old Business**

**NEW BUSINESS**

- a. **2022/2023 Fiscal Year Annual Report.** It was moved by Flood, seconded by McCosker to approve the 2022/2023 Annual Report. Vote: Ayes – McCosker and Flood. Noes – 0.
- b. **Required Implicit Bias Training for County Bodies** – It was moved by McCosker, seconded by Flood to initiate the Implicit Bias Training for Management and Trustees. Vote: Ayes – McCosker and Flood. Noes – 0.

**CLOSED SESSION**

- a. **Public Employee Performance evaluation Pursuant to § 54957.6** The Board of Trustee went into closed session at 2:11 pm.

**REPORT ACTIONS (IF ANY) TAKEN IN CLOSED SESSION** – No reportable action

**COMMENTS FROM TRUSTEES**

None

**ADJOURN MEETING** – 2:35 P.M.

**NEXT MEETING: October 9, 2023, at 1:00 P. M. will be held at the District Office**