

# Alamo-Lafayette Cemetery District

An Independent California Special District

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3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353 Fax (925) 284-4144

## MINUTES REGULAR MEETING NOVEMBER 18, 2019 1:00 P.M.

### CALL TO ORDER

The meeting was called to order at 1:05 p.m. by Trustee Flood. *Present:* Chairperson/Trustee Nancy Flood, Trustee Carolyn Thiessen, Trustee Mary McCosker and District Manager Patricia Howard.

### APPROVAL OF MINUTES

It was moved by McCosker, second by Thiessen to approve the October minutes as corrected. *Vote:* Ayes – McCosker and Thiessen. Noes – 0. Abstention – Flood.

### PUBLIC COMMUNICATIONS

None.

### CORRESPONDENCE

CSDA – e-Newsletters and open forum digest

CLERK OF THE BOARD – Triennial Review

CCSDA – Newsletter, Year-End Legislative Report and Updates

CCC BOS – Flood’s reappointment

LAFCO – Notice of meeting

EBRPD – Newsletter

Print Out – \$291,168.58

### DISTRICT MANAGER’S REPORT

The office has been very busy. The Lafayette Cemetery lawns look nice and green. We have had many burials, including every weekend for the past month. EBMUD was here surveying the property line. The water heater had a slow leak which damaged the floors. The floors and walls have tested positive for asbestos. Contacted our insurance. The asbestos will need to be removed and then ServePro will come in and dry out the building. We placed most of the items we had throughout the building into storage.

### TRUSTEES COMMENTS

**THIESSEN** – Noticed a tripod on the side lawn. Both cemeteries look really nice.

**FLOOD** – Was here at the office signing the Triennial Review on October 29, 2019 and on the 30<sup>th</sup> for her Father’s birthday and the cemetery looked well maintained.

### OLD BUSINESS

**No Old Business**

### NEW BUSINESS

**BYLAWS** – McCosker moved, Thiessen second to approve the amended Bylaws. *Vote:* Ayes – McCosker, Thiessen and Flood. Noes – 0.

**SHINE LETTER** – District Chair will respond to Mrs. Shine’s letter regarding District policy.

**EMPLOYEE LUNCHEON** – December’s board meeting is cancelled in lieu of the Employee Luncheon.

**WARRANTS** - It was moved by McCosker, second by Flood to approve the October warrants as presented. *Vote:* Ayes – McCosker, Flood and Thiessen. Noes – 0.

### NEXT MEETING

Monday, January 13, 2020, at 1:00 P.M.

**ADJOURNED** 2:47 p.m.